



Information Technology Specialist I

Job Type: Full Time
Experience: High school diploma or GED (Required) college, military, or technical training (Preferred)
2 years' experience in Information Technology or banking related field (Preferred)
Reports to: IT Operations

Summary of Primary Duties/Responsibilities:

Vista Bank is currently seeking an experienced, full-time IT Specialist. An IT Specialist serves a critical role in the implementation of applications and support of Vista Bank's internal customers. Duties and responsibilities of the position include:

- New user set up / removal of terminated users
- Level one support requests from internal users
- Working closely with IT Officers and contracted IT support vendor
- Troubleshooting issues through contact with vendors of various bank applications
- Telecommunication provisioning and troubleshooting
- Traveling to bank branches as needed
- Participating in implementation projects
- Other duties as assigned

This Position Requires:

- High school diploma or GED; some college, military, or technical training preferred
- Minimum of 2 years' experience in Information Technology (IT) related field or banking related fields
- Good working knowledge and experience with basic network infrastructure components, such as switches, routers, and firewalls
- Excellent troubleshooting proficiency and customer service skills
- Strong planning, reporting, and organizational skills
- Requires a valid driver's license and reliable transportation
- Able to lift 50 pounds
- May require working nights and weekends
- Must meet minimum credit standards and pass a criminal background check
- Only applicants that have consented to a background and credit check will be considered

Contact any Vista Bank location for an application.

Completed applications can be delivered in person to 1508 Texas Avenue, Lubbock, Texas or by fax to (806) 687- 4742, Attn: HR

Please direct inquiries to our HR Department at hr@vistabank.com.