

To Whom It May Concern:

Personal Information:

Name _____

Home Address _____

City _____ State _____ Zip _____

Home Phone _____ Work Phone _____

Please establish the following for the client above.

Create a New Automatic Payment

Change My Current Automatic Payment

Bill Payment Information:

Name Of Business or Vendor _____ Account Number with Payee _____

Please Debit My Vista Bank Checking Account

Please Charge My Vista Bank Check Card

111314575 _____
Routing Number

Card Number

Checking Account Number
Attach a voided check or deposit slip below.

Expiration Date

Authorization:

I authorize _____ (payee) to initiate payments from my Vista Bank account as indicated above and to make adjustments for any debit made in error if necessary. This authority will remain in effect until I have given written notice to terminate this service.

Signature _____ Date _____

**TO HAVE YOUR ACCOUNT DEBITED,
PLACE A VOIDED CHECK HERE.**

Please note, when form is completed it needs to be mailed to business or vendor, whom you are instructing to make payment electronically from your account.